



WCCRC Workshop Registration Form

Date: _____
 DB _____ (office use only)

This name will appear on your certificate

First Name (s):	Last Name (s):		
Email:		Phone:	
I am a Vancouver CCRR Registered LNR or Vancouver Licensed Family Child Care Provider (FCC)			

Payment Method

VISA (only) Card Number: _____		Expiry Date: ____ / ____	
Cardholder's name:		Authorization # _____ (office use only)	
Debit	Cash	TOTAL Payment Amount: \$	

Workshop Titles	Date	Time	Fee	FCC
Mistaken Goals of Behaviour @ 2772 E. Broadway	Wed. Jan. 16	6:30 pm - 8:30 pm	\$10	
Child Care Licensing Regulation: The What and the Why? @ 2772 E. Broadway	Sat. Jan. 19	10:30 am – 3:00 pm	\$65	\$50
Building Awareness of Disabilities @ Kits	Wed. Jan. 30	6:30 pm - 8:30 pm	\$35	\$20
Multi-Age Curriculum Is Possible @ Kits	Sat. Feb. 2	10:30 am – 3:00 pm	\$65	\$50
Infant Toddler Studio: Creating Spaces that Inspire	Sat. Feb. 9	10:30 am – 3:00 pm	\$65	\$50
Rethinking Weapon Play: An Example of Reflective Practice	Wed. Feb. 13	6:30 pm - 8:30 pm	\$35	\$20
Children Have Stress Too	Wed. Feb. 20	6:30 pm - 8:30 pm	\$35	\$20
Beyond Behaviour: Raising Resilience for Children with Autism, ADHD and Anxiety	Sat. Feb. 23	10:30 am – 3:00 pm	\$65	\$50
Red Flags in Children's Development Part 1 @ Kits	Wed. Feb. 27	6:30 pm - 8:30 pm	\$35	\$20
Risk vs. Hazards: Why is risky play important and when is it too dangerous?	Wed. Mar. 6	6:30 pm - 8:30 pm	\$35	\$20
How to Teach Healthy Eating to Picky Eaters	Sat. Mar. 9	10:30 am – 3:00 pm	\$65	\$50
How to Set Up Reggio Inspired Activities in Your Centre	Wed. Mar. 13	6:30 pm - 8:30 pm	\$35	\$20
Room Makeovers: Using Community Resources and Loose Parts	Sat. Mar. 16	10:30 am – 3:00 pm	\$65	\$50

All workshops will be at Westcoast located at Suite #225 - 3665 Kingsway, Vancouver, BC. (at Boundary Plaza), unless specified.

Refund & Cancellation Policy:

1. Requests for cancellations **must be received at least 3 business days prior** to the workshop/course date to get a refund, minus any Administration Fees.
2. All refunds are subject to a \$10 Administration Fee except for workshops/courses that are \$100 or more, which have a \$25 Administration Fee.
3. No monies will be refunded or credits offered once the workshop/course starts, or if it's missed.
4. Westcoast may cancel a workshop/course at any time. Registrants will be notified and receive a full refund.

By submitting this form participants declare they have read, understood and agree with this policy.



Westcoast Child Care Resource Centre

Phone: 604-709-5661 ext. 221 | Fax: 604-709-5662 | Email: rng@wstcoast.org | Toll-Free: 1-877-262-0022 | wstcoast.org | wccrc.ca

Workshop Policies:

- 1 It is the participants' responsibility to read the workshop description and objectives and make sure the training selected is suitable to their learning needs. **If you have a question, call us before registering.**
- 2 Only **Vancouver CCRR Registered LNRs or Vancouver Licensed Family Child Care Providers** qualify to pay the **FCC Fee** and will need a **Promo Code** received by email to register. Be sure to use this promo code when registering, as no fee adjustments can be made after registration is confirmed.
- 3 Seats are limited. Registrations are accepted on a first come, first served basis.
- 4 Payment must be made at time of registration to reserve your seat.
- 5 Mark dates on your calendar. We will send you an email reminder. Check your email before the workshop.
- 6 Doors close 15 minutes after start time in respect to presenter and participants.
- 7 Latecomers who arrive after 15 minutes may not be admitted and will not receive a certificate.
- 8 We are unable to accommodate children during workshop time. Please make child care arrangements.
- 9 Participants must stay for the full workshop to receive a certificate of participation, which will be provided at the end.
- 10 There is a \$15 charge to reprint a certificate or receipt for up to 1 year from the workshop date.
- 11 These are non-credit workshops (cannot be applied towards the completion of a certificate, diploma or degree).
- 12 Receipts and handouts are always sent by email.
- 13 If you have questions about a certificate being accepted by the ECE Registry, please contact them at **1-888-338-6622** or <https://www2.gov.bc.ca/gov/content/education-training/early-learning/teach/training-and-professional-development/become-an-early-childhood-educator/renew-maintain-ece-certification>



Free underground parking available after 5 pm, and all day Saturday and Sunday.



In keeping with our eco-conscious goal of reducing paper use, **handouts**, if any will be sent by email after each workshop. In this way participants will have a resource that can be viewed across various devices, shared and printed anytime.



We may take some **photographs** during workshops with the purpose of promoting our training. By registering you consent to us or others attending, to take your photograph. If it's ok with facilitators, you may photograph some materials, books, etc., but not film the workshop. If you DO NOT wish to be photographed, let the workshop host know.



Questions?

Contact Rosa at **604-709-5661 ext. 221** or by email at rng@wstcoast.org from Tuesday to Saturday during office hours. **(except for holiday long weekends)**



Office Hours:

MON, TUE, THU & FRI: 9 am – 5 pm
WED: 9 am – 8 pm
SAT: 10 am – 4 pm

(except for holiday long weekends)



Library Hours:

MON, TUE: Closed
WED: 12 pm – 8 pm
THU, FRI: 10 am – 5 pm
SAT: 10 am – 4 pm

(except for holiday long weekends)



ECEs: 40 hours of professional development is the minimum number required to renew an ECE certificate. Select topics you would like to expand on or that you're passionate about.
FCCs: Remember to complete at least 4 hours of professional development workshops before your annual renewal date.