

# Annual Report

2020/21



WCCRC



# Board Report

## Our Vision

A community that promotes, encourages, supports and expects excellence in early care and learning.

## Their Future, Our Mission

To provide information, referrals, training and resources to those seeking the best care and early learning for children.

## Dear Friends,

2020-2021! As our AGM report aligns with our fiscal year activity, I have been tasked with looking back to April 2020 and for many, myself included, that sounds like light years ago. Our world news cycle has been operating at light speed but through everything, WCCRC has been here for our community and on behalf of the entire Board of Directors I must say, we are so proud of this past year's accomplishments.

People in our community have experienced profound changes in their lives this year and our team at WCCRC have worked together to continue to provide exceptional services and support. As staff have been working from home and learning new ways of doing things together, apart, each new challenge was faced head-on. My sincerest thank you to all our staff for their ingenuity and perseverance. Specifically, I would like to thank Pam Preston and the entire management team for their countless hours of hard work to ensure the success of WCCRC.

An important highlight this year has been the successful re-accreditation of Westcoast Child Care Resource Centre from the Council on Accreditation (COA). The accreditation process has always been one of hard work and dedication by our ED, management, staff, and the Board, however, in Covid times another level of

forethought and organization was needed along with the ability to be flexible. WCCRC was not only successful with getting re-accredited, but we did so by being expedited through the Pre-Commission Review Report process as a result of not receiving any out-of-compliance ratings in any of the fundamental practice standards! This is an amazing accomplishment and is a true reflection of the high standards and dedication of the staff at WCCRC.

Another exciting highlight for the year was our return to our permanent location at 2772 East Broadway, now called THE LINK. As 2020 came to an end we left our temporary home on Kingsway to return to our beautiful and functional new home. The space has been completely redesigned and we look forward to the day we can fully and freely celebrate our new space together.

At this time we also wish to congratulate Pam Preston, Executive Director on her upcoming retirement in the spring of 2022! We wish to thank Pam for her dedicated leadership and significant contributions to Westcoast and we are looking forward to celebrating this milestone with her.

Though this year is certainly one more for the history books, WCCRC stayed true to its mission and for that, we as a board are extremely grateful! Thank you all for allowing WCCRC to be a guiding light in the community.

Stephanie Sagmoen Siqueira

**Chairperson**

**Board of Directors**

## Our Values

**Quality** – Accessible, affordable, inclusive, quality early care and learning programs are at the heart of community and every family is entitled to access.

**Diversity** – We embrace the diversity of our communities, promote anti-bias goals and strive to meet the needs of the people and organizations we serve.

**Learning** – We promote professionalism through advocacy, research, education, and best practices and as a learning organization are dedicated to excellence, capacity building, flexibility, and creative change.

### **Our Pandemic Year:**

The 2021 fiscal year started under some duress, as in response to the COVID 19 Pandemic, the staff started working from home in late March 2020. Many of our daily activities moved online. The Emergency Operations Centre at the City of Vancouver invited WCCRC to join the Emergency Child Care for Essential Workers Task Force. The Province was also implementing emergency child care measures involving the CCRRs in BC. Child Care was deemed an essential service.

During the year we were able to take advantage of several Federal Government COVID funding mechanisms including the Canada Emergency Wage Subsidy (CEWS) and the Canada Emergency Business Account (CEBA) loan program. Both funding streams have ensured our services have stability in rocky times.

### **Child Care As Essential Service**

The Provincial and Federal Governments have begun implementing plans for universal \$10 a Day Child Care. Early care and learning is finally getting the recognition it deserves. However, as we begin to build this new system for early childhood care and education, we must work to ensure it includes well-paid and trained educators as well as environments that are central to the pedagogy of care and learning for young children. At the time of writing this report, we are heading into a Federal Election in September 2021. Child Care supporters remain ever vigilant in promoting and advocating for what is best for children and families in BC and beyond.

### **Accreditation 2020**

We are proud to report that WCCRC achieved our re-Accreditation under COA in November of 2020. The Accreditation site visit and review were conducted virtually and for the first time, both of our Reviewers were from Canadian organizations. At this time I want to thank all of our community stakeholders including clients and funders who volunteered to be interviewed as part of our review process. We couldn't have done any of this work without you! Also thanks to the Board and the staff who put in an incredible amount of work to meet our obligations under COA Accreditation. We are grateful.

### **Relocation - AGAIN**

At the end of December 2020, we moved back to our 2772 East Broadway location that had been undergoing a redesign and seismic upgrade since January 2019. The offices were not fully ready for us to provide services, but we moved our possessions and waited for the renovation to complete and the pandemic to subside. By April 2021 we were beginning to work on setting up the new offices under somewhat limited COVID re-opening restrictions. We hope to have more onsite access for all soon! We have a long-term lease in this location, so you will know where to find us for the next 20 years.



# Report from the Executive Director



## Special Projects

In 2019 Westcoast received funds for several one-time projects funded by the Government of Canada through the Canada BC Early Learning and Child Care Agreement. These projects were meant to be in place for one year, but several continued through 2020/21. Here are the highlights of these exciting projects:

### Peer Mentoring Project for Early Childhood Educators in BC

- Led by Dr. Laura K. Doan in partnership with TRU (Thompson Rivers University)
- In support of the ongoing professional development needs of beginning and experienced ECE's, the project paired up Educators to share experiences and learn from each other, to become part of the collective voice and build effective networks of support.
- The project reached 200 ECEs in 17 BC communities and 20 skilled and dedicated facilitators. Learn more at [Ecepeermentoring.trubox.ca](http://Ecepeermentoring.trubox.ca).

### ECE Professional Development Bursary Fund

- In support of improving access to training for ECEs and child care providers living in rural and remote communities; improving access to professional development for indigenous populations, and reducing financial barriers in accessing high-quality learning opportunities.
- Led by Principal Consultant Kathreen Riel in partnership with WCCRC; final report to be released in Fall of 2021.
- 3396 educators participated in 1031 locations; Distribution of bursary funds included 19% for individual bursary applicants, 19% for communities of practice, and 62% of the funding went to conferences and workshops;

### Administration and Management for Child Care (AMCC)

- AMCC was originally planned to be an in-person training taking place all over BC with a network of local trainers. The pandemic transformed this work into an online course, offered either as a cohort (40 hours) or as self-paced learning (12 hours), with facilitators in communities across the province. Based on the original work known as the INFORM Guide, an online knowledge base has been developed as a comprehensive information and policy database for ECE leaders. It reflects current practices and learnings in inclusiveness, Truth and Reconciliation, the BC Early Learning Framework, and inquiry-based approaches.
- Find out more at: [bcearlyyearshub.ca/wccrc/](http://bcearlyyearshub.ca/wccrc/)

## BC Early Years Professional Development Hub

- As a one-stop online professional development hub for educators working within the BC early years sector, the Hub became established in partnership with early childhood organizations who were developing provincial projects with funding from the Federal ELCC initiative. The Hub has been an amazing offshoot of collaboration that was never in the original plans when the funding was granted.
- The partnership includes the Early Childhood Educators of BC, BC Family Child Care Association, the BC Early Childhood Pedagogy Network and most recently, BC Aboriginal Child Care Society;
- WCCRC is thrilled to be collaborating as part of this new initiative that hosts our Admin and Management for Child Care program. Find out more at: [bcearlyyearshub.ca](http://bcearlyyearshub.ca).

As I sign off this report I am excited to be planning my retirement from Westcoast in the spring of 2022. This will be my last Annual Report as Executive Director. I want to thank everyone who has been on this amazing journey with me over the past 30 odd years (and yes, at times, they were odd!). I am forever grateful for the connections and support experiences along the way.

Sincerely,



Pam Preston  
**Executive Director**

# Report from the Executive Director

## Thank you

None of this important work could be accomplished without the support of our amazing staff, our dedicated Board of Directors, and our 2020-21 Funders & Donors:

- Province of BC, Ministry of Child and Family Development
- City of Vancouver
- BC Gaming Commission
- Government of Canada through the Canada - British Columbia Early Learning and Child Care Agreement
- Lydia Cerrano Albert Child Care Support Fund via Vancouver Foundation
- Mr. David Albert
- And many other monthly and ongoing donors and supporters!

Thank you to everyone who stood with us this past year to make a difference for children and families.

### WCCRC Staff 2020-21

Congratulations on your many years of service!

#### +20 years: (from start date to June 30, 2021)

Pam Preston (31 years)

Annette Matthew (21 years)

Stephen Tsui (19 years - retired May 2020)

#### 11 to 15 years of Service:

Vesna Krcmar

Crystal Janes

Christine Fong

Nora Mejia

Angel Li

Maureen Feeney

Dorothy Buckland

#### 6 to 10 years of Service:

Rosa Ng

Kirin Sandhu

#### 5 years of Service or less :

Emily Corley

Cassidy Taylor

Grace Pan

Dimpy D'Souza

Katy Machut

Siranoush Moradmand

Natasa Guzina

Sandra Rivera

"When eating fruit, remember the one who planted the tree." **Vietnamese Proverb**

#### 2020-21 Board Members:

Thank you to our Board Members who collectively gave 419 volunteer hours over the past year.

Gyda Chud

Michelle de Salaberry

Hesham El Kurdy

Christine Hibbert

Sharon Lau

Sharmila Mardhani

Judi McCormick

Karen Norman

Stephanie Sagmoen Siqueira

Lillian Simon

Kerry Varma

"I am grateful for people who motivate me to grow, work harder, achieve, and smile" **Anon**

"The best way to find yourself is to lose yourself in the service of others." **Gandhi**

# Financial Statements 2020-21

## Westcoast Child Care Resource Centre

Statement of Financial Position		Mar 31, '21	Mar 31, '20
ASSETS			
Current	Cash and cash equivalents	724,583	1,439,557
	Investments	125,176	
	Accounts Receivable	15,263	-
	GST Receivable	6,787	11,771
	Interest Receivable	905	1,892
	Prepaid Expenses	18,567	31,718
		891,281	1,484,938
Long term	Long Term Investment		123,078
	Capital Assets	1,354,053	58,808
	Intangible Assets	55,744	62,047
	Security Deposit	12,817	
		1,422,614	243,933
<b>TOTAL ASSETS</b>		<b>2,313,895</b>	<b>1,728,871</b>
LIABILITIES			
Current			
	Accounts Payable And Accrued Liabilities	40,952	78,272
	Wages Payable	86,499	73,432
	Payroll Remittances	-	23,608
	Unearned Income	12,366	6,999
	Leasehold Loan Current Portion	39,480	-
	Leasehold Inducement Current Portion	37,163	-
		216,461	182,311
Long term			
	Loan Payable Leaseholds	478,791	-
	Deferred Lease Inducements	706,099	-
	Vancity Business Loan	60,000	-
		1,244,890	-
		<b>1,461,350</b>	<b>182,311</b>
FUND BALANCES	Unrestricted Funds	25,267	111,453
	Internally Restricted Funds	358,494	342,538
	Externally Restricted Funds	468,784	1,092,569
		<b>852,545</b>	<b>1,546,560</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>		<b>2,313,895</b>	<b>1,728,871</b>

**Westcoast Child Care Resource Centre**  
**Statement of Operations**  
For the Year ending March 31, 2021

	<b>Apr '20 - Mar '21</b>	<b>Apr '19 - Mar '20</b>
<b>REVENUE</b>		
Government (Federal, Province, City, Gaming)	1,213,524	1,615,703
Other Grants / Contracts	5,000	52,500
Donations and Fundraising	4,831	16,317
Fees	145,057	132,175
Sales, Recoveries Interest, Other	21,769	87,803
Library Income	3,999	9,623
	1,394,181	1,914,121
<b>EXPENDITURES</b>		
Salaries and Benefits	1,272,358	1,190,646
Consultant Expense	316,127	1,144,938
Bursaries	55,521	637,825
Rent and Premises	125,142	138,141
Program Expense	74,626	125,109
Office	83,464	88,786
Amortization	35,753	17,860
Travel and Planning	1,832	11,926
Accounting and Legal	123,372	11,329
Moving Expense	-	2,490
Fundraising	-	1,301
	2,088,196	3,370,351
<b>SURPLUS (DEFICIT)</b>	<b>(694,015)</b>	<b>(1,456,229)</b>
<b>Opening Fund Balance</b>	<b>1,546,560</b>	<b>3,002,789</b>
<b>Ending Fund Balance</b>	<b>852,545</b>	<b>1,546,560</b>

These financial summaries are derived from the March 31, 2021 audited financial statements, prepared in accordance with Canadian accounting standards for not-for-profit organisations. The complete audit report is available upon request. Some of the comparative figures have been reclassified to conform to the current year's presentation.