



WCCRC Workshop Registration Form

Date: _____

DB _____ (office use only)

This name will appear on your certificate

First Name:	Last Name:
Email:	Phone:

Payment Method		Authorization # _____ (office use only)
Credit Card Number: _____		Expiry Date: ____ / ____
Cardholder's name:		CVV#: ____
Billing Address:		Postal Code:
Debit	Cash	TOTAL Payment Amount: \$

Workshop Titles	Date	Time	Fee	FCC
Social and Emotional Learning Foundations	Wed. Apr. 3	6:30 pm – 8:30 pm	\$35	\$20
Nurturing Leadership	Sat. Apr. 6	10:30 am – 3:00 pm	\$65	\$50
Introduction to Forest and Nature School	Wed. Apr. 17	6:30 pm – 8:30 pm	\$35	\$20
Creative Dance Experiences for Preschool Children	Sat. Apr. 27	10:30 am – 3:00 pm	\$65	\$50
Safe Spaces: Bullying Prevention for School Age Children @ Kiwassa	Sat. Apr. 27	9:30 am - 4:00 pm	\$150	
Neighbourhood Emergency Preparedness Program	Wed. May 1	6:30 pm – 8:00 pm	FREE	
Understanding Children's Behaviour: A Positive Approach to Guidance	Sat. May 4	10:30 am – 3:00 pm	\$65	\$50
Guiding Preschoolers' Behaviour as Partners with Parents @ Kits	Wed. May 8	6:30 pm – 8:30 pm	\$35	\$20
Affect Regulation for Caregivers	Sat. May 11	10:30 am – 3:00 pm	\$65	\$50
Origami: When the Paper Folds, the Mind Unfolds	Wed. May 15	6:30 pm – 8:30 pm	\$35	\$20
Children's Yoga and Mindfulness	Sat. May 25	10:30 am – 3:00 pm	\$65	\$50
Project Self: Uncover Your Authentic Self	Wed. May 29	6:30 pm – 8:30 pm	\$35	\$20
Understanding Children's Behaviour: A Positive Approach to Guidance @ Kits	Sat. June 1	10:30 am – 3:00 pm	\$65	\$50
Multiculturalism in Observing and Documenting the Learning and Care of Toddlers	Wed. June 5	6:30 pm – 8:30 pm	\$35	\$20
Introduction to Emergent Curriculum	Sat. June 8	10:30 am – 3:00 pm	\$65	\$50
Sexual Health and Children: Being an Approachable Adult	Sat. June 15	10:30 am – 3:00 pm	\$65	\$50
Enriching Early Child Care and Education Programs Using the BC Aboriginal Child Care Society Cultural Kits	Wed. June 19	6:30 pm – 8:30 pm	\$35	\$20
Connecting and Communicating with Social Media	Sat. June 22	10:30 am – 3:00 pm	\$65	\$50

All workshops will be at Westcoast located at Suite 225 - 3665 Kingsway, Vancouver, BC. (at Boundary Plaza), unless specified.

Refund & Cancellation Policy:

1. Requests for cancellations **must be received at least 3 business days** prior to the workshop date to get a refund, minus any Administration Fees.
2. All refunds are subject to a \$10 Administration Fee except for workshops/courses that are \$100 or more, which have a \$25 Administration Fee.
3. No monies will be refunded or credits offered once the workshop starts, or if it's missed.
4. Westcoast may cancel a workshop at any time. Registrants will be notified and receive a full refund.

By submitting this form participants declare they have read, understood and agree with this policy.



Westcoast Child Care Resource Centre

Phone: 604-709-5661 ext. 221 | Fax: 604-709-5662 | Email: rng@wstcoast.org

Toll-Free: 1-877-262-0022 | wstcoast.org | wccrc.ca

Workshop Policies:

- 1 It is the participants' responsibility to read the workshop description and objectives and make sure the training selected is suitable to their learning needs. **If you have a question, call us before registering.**
- 2 Only **Vancouver CCRR Registered LNRs or Vancouver Licensed Family Child Care Providers** qualify to pay the **FCC Fee** and will need a **Promo Code** received by email to register. Be sure to use this promo code when registering, as no fee adjustments can be made after registration is confirmed.
- 3 Payment must be made at time of registration to reserve your seat.
- 4 Doors close 15 minutes after start time in respect to presenter and participants.
- 5 We are unable to accommodate children during workshop time. Please make child care arrangements.
- 6 Participants must stay for the full workshop to receive a certificate of participation, which will be provided at the end.
- 7 There is a \$15 charge to reprint a certificate or receipt for up to 1 year from the workshop date.
- 8 These are non-credit workshops (cannot be applied towards the completion of a certificate, diploma or degree).
- 9 Receipts and handouts are always sent by email.
- 10 If you have questions about a certificate being accepted by the ECE Registry, please contact them at **1-888-338-6622** or <https://www2.gov.bc.ca/gov/content/education-training/early-learning/teach/training-and-professional-development/become-an-early-childhood-educator/renew-maintain-ece-certification>



Free underground parking available after 5 pm, and **all day** Saturday and Sunday.



In keeping with our eco-conscious goal of reducing paper use, **handouts**, if any will be sent by email after each workshop. In this way participants will have a resource that can be viewed across various devices, shared and printed anytime.



We may take some **photographs** during workshops with the purpose of promoting our training. By registering you consent to us or others attending, to take your photograph. If it's ok with facilitators, you may photograph some materials, books, etc., but not film the workshop. If you **DO NOT** wish to be photographed, let the workshop host know.



Be air Aware because we share the air.

Scented products such as hair spray or perfume can aggravate health problems for some people, especially those with asthma, allergies and other medical conditions. These can also trigger reactions such as respiratory distress and headaches. **Staff and visitors are encouraged not to wear or use any scented products while at Westcoast.**



Office Hours:

MON, TUE, THU & FRI: 9 am – 5 pm
WED: 9 am – 8 pm
SAT: 10 am – 4 pm



Library Hours:

MON, TUE: Closed
WED: 12 pm – 8 pm
THU, FRI: 10 am – 5 pm
SAT: 10 am – 4 pm
(except for holiday long weekends)



ECEs: 40 hours of professional development is the minimum number required to renew an ECE certificate. Select topics you would like to expand on or that you're passionate about.

FCCs: Remember to complete at least 4 hours of professional development workshops before your annual renewal date. .



Questions?

Contact Rosa at **604-709-5661 ext. 221** or by email at rng@wstcoast.org from Tuesday to Saturday during office hours. **(except for holiday long weekends)**

Follow us



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